

## **Croydon Harriers Club Rules (amended 12<sup>th</sup> August 2008)**

1. That the Club shall be called 'Croydon Harriers' and it's purposes are:
  - (a) to promote community participation in healthy recreation through the provision of facilities for the sport of athletics in Croydon; and
  - (b) to further such purposes as are charitable accordingly to the laws of England and Wales for the benefit of the public.
2. That the club colours for all competitors shall be white vest with two navy blue hoops and blue shorts.
3. That candidates for election as members shall complete an application form which should be forwarded together with the appropriate subscription, to the Membership Secretary.

Membership of the Club shall be subject to approval by a quorate meeting of the General Committee, in accordance with UK Athletics Rules.

Membership may be refused by the General Committee only for good cause such as for conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal may be made to the members at a General Meeting, where the appellant may be accompanied by a friend.
4. That the Club shall consist of active and honorary members:
  - (a) Membership of the Club shall be open to anyone interested in athletics on application regardless of gender, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.
  - (b) Active members must be amateurs as defined by UK Athletics.
  - (c) Honorary members shall not be entitled to vote at General Meetings.
  - (d) Subscriptions shall be due on 1 January annually, relevant ages to be taken at that date. They may be paid as soon as the rates are agreed at the previous AGM.
  - (e) The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. Subscription rates shall be decided at each Annual General Meeting and shall be set at levels that will not pose a significant obstacle to people participating.
  - (f) Active membership can only be terminated by written resignation. Any member not doing so before the date on which the ensuing subscription becomes due shall be liable for such subscription.

Elected members of the General Committee shall not be required to pay an annual subscription, and anyone so elected shall automatically become a full member of the Club.

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5. That the General Committee shall have the power to expel any member whose subscription is six months in arrear, provided a month's notice in writing shall have been sent to such member by recorded delivery letter, addressed to his or her last known address, informing him or her of the proposed action of the Committee. The name and address of any person expelled from the Club shall be sent to the Secretary of the South of England Athletic Association and shall be entered in a book to be called 'The Suspension Book' kept for that purpose. Every person whose name has been entered in a black book shall be suspended from competing at a meeting held under UK Athletics Rules until the liability causing the expulsion shall have been discharged.
6. That the management of the Club shall be vested in an Executive Committee which shall formulate Club policy, such policies to be submitted to the General Committee for approval. The Executive Committee shall be composed of the President, General Secretary, Treasurer, and the Chairmen of the Sub-Committees constituted as follows:-
- (a) Competitions Subcommittee: Vice-President (Chairman), Promotions Manager, Fixture Secretary, Team Managers, Team Captains, Officials Secretary, Men's Cross-Country Secretary, Women's Cross-Country Secretary, Road Running Secretary, Press Secretary, Membership Secretary, Fundraising Officer, Trophy Secretary, Under 21 Representatives.
  - (b) Coaching Subcommittee: Vice President (Chairman), Coaching Secretary, Team Managers, Team Captains, Membership Secretary, Equipment Officer, Co-opted Coaches.
  - (c) Administration/Finance Subcommittee: Vice-President (Chairman), General Secretary, Treasurer, Assistant General Secretary, Fundraising Officer, Building Manager, Membership Secretary, Social Secretary, Equipment Officer, Catering Officer.
  - (d) Headquarters Administration Subcommittee: Vice-President (Chairman), Promotions Manager, Building Manager, Coaching Secretary, Membership Secretary, Social Secretary, Equipment Officer, Under 21 Representatives.
- The General Committee shall consist of all elected Officials. All members of the Executive Committee are ex-officio members of all Subcommittees and shall be entitled to attend and vote at all Committee Meetings. Meetings of all Committees shall be held in accordance with Rule 7.
7. That Committee Meetings shall be held at least as often as follows:  
Executive – twice per annum; General – four times per annum;  
Subcommittees – four times per annum. The dates of these meetings shall be fixed by the Executive so as to ensure that new Club members may be elected each month before a quorum of four officials.

The Rules of the Club have been manually typed in to this document from the 2009 Club Handbook

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- 8.** That the Annual General Meeting of the Club shall be held during either October or November.
- (a) Notice of the AGM shall be sent to all members at least 28 days before the date of the meeting.
- (b) The Annual Accounts, subject to Audit, shall be published at least 21 days before the date of the meeting.
- (c) The business of the AGM shall be to:-
1. Receive the report of the General Secretary.
  2. Receive and approve the audited accounts of the Treasurer.
  3. Appoint the Officers and Committee for the ensuing year.
  4. Appoint Life Members in accordance with Rule 10.
  5. Alter rules in accordance with Rule 12.
  6. Determine the Annual Subscriptions for the following year.
  7. Appoint the Auditor.
- (d) Nominations for Club Officers shall be submitted in writing to the General Secretary at least 14 days prior to the date of the AGM. All nominations shall be properly proposed and seconded and accompanied by the written approval of the nominee who must be a Club member. If no such nominations are received for any post then nominations may be considered at the AGM at the discretion of the Chairman.
- 9.** That a Special General Meeting shall be called by the General Secretary on receipt of a written request, signed by at least six members, stating the reason for the meeting to be called. 14 days' notice of a Special General Meeting shall be given to members and the General Secretary should issue such notices within seven days of the receipt of the request. No business other than that contained in the request may be discussed or dealt with at such a meeting.
- 10.** The Life Membership of the Club may be bestowed on any member rendering exceptional service to the Club, and receiving a clear majority of votes at the Annual General Meeting. Nominations shall be made to the Committee and only those candidates approved by the Committee shall be brought forward at the Annual General Meeting. Life members so elected shall be presented with the Club Certificate, duly signed by the President and General Secretary. It shall not be possible to obtain Life Membership in any other way than as herein prescribed.
- 11.** That no member shall be entitled to compete until their subscription is fully paid, and no athlete shall be entitled to receive any award unless their subscription is fully paid.

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- 12.** That no rule shall be altered or rescinded except at the Annual General Meeting or at a Special General Meeting called for that purpose, and written notice of the proposed alteration or annulment of the rule must be sent to the General Secretary at least 35 days before the date of the Annual General Meeting or as specified in Rule 9, and that details of such proposals must be sent to all members at least seven days before the date of the meeting.

Amendments to Rules 1. (Name and Objects), 12. (Amendments), 15. (Surplus income and profits to be re-invested in Club, no distribution of surpluses or assets to members or third parties) and 16. (Dissolution) may be made, provided that:-

- (a) any amendment would not have the effect of making the Club cease to be a Charity at law;
- (b) any amendment to alter Rule 1 would not be within the reasonable contemplation of the members or donors to the Club;
- (c) any amendment to Rule 15 has received the prior written consent of the Charity Commission; and
- (d) any resolution to amend one of these provisions is passed by not less than two-thirds of the members present and voting at a General Meeting.

Any other provision of the Club Rules may be amended through a resolution passed by a simple majority of the members present and voting at a General Meeting.

A copy of any resolution amending these Rules shall be sent to the Commission within twenty-one days of it being passed.

- 13.** That any member violating these rules or who, in the opinion of Committee members, behaves in any way detrimental to the interest of the Club or to the welfare of other Club members, may be expelled by the votes of a majority of the members present at a General Committee meeting called for that purpose. That an appeal against expulsion may be made to the members at a General Meeting, where the appellant may be accompanied by a friend.

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- 14.** That Club Championships shall be held for those events and on those dates as decided by the Competitions Subcommittee. The dates of all Club Championships shall be published in the fixture card. The Club Champion shall be the highest placed competitor in each Club Championship whose subscription for the current year has been paid; otherwise it shall be the member achieving the best performance for the event during the season subject to the performance being achieved at a meeting approved by the Competitions Subcommittee and the member having paid their subscription for the current year at the time of achieving the performance. Only first claim members may be Club Champions.
- 15.** That all surplus income or profits are re-invested in the Club. No surpluses or assets will be distributed to members or third parties.
- 16.** That upon dissolution of the Club, any remaining assets shall be given or transferred to another registered Community Amateur Sports Club or a registered charity.
- 17.** That any matter not provided for in these rules shall be dealt with by the General Committee, whose decision shall be final.

(Note: Club Championships – see Rule 14 – are now only held for cross-country and road running. For track and field events, the appropriate trophy will be awarded to the member achieving the best performance for the event during the season, subject to the performance being achieved at a meeting approved by the Competitions Subcommittee and the member having paid their subscription for the current year and having represented the club in league competition during the year.)