

SOUTHERN WOMEN'S TRACK & FIELD LEAGUE CONSTITUTION

Name

The League shall be called the Southern Women's Track and Field League (SWT&FL).

Address

The registered address shall be that of the Secretary at the time.

Object

To promote League Athletics for affiliated clubs within the area of the SEAA under the rules of the UK Governing Body.

Officers and Committee

The League shall be run by an Executive Committee made up of Officers and Committee Members. The Officers consist of Chair, Vice Chair, Secretary, Treasurer and Fixtures Secretary and the Committee members are Minutes Secretary, a Divisional Secretary for each division, and three additional members.

Four people who are officers/committee members form a quorum for Executive Committee meetings.

The Officers and Committee members shall have power to co-opt any person for a specific meeting or to fill a vacancy on the Executive Committee. That person shall not have voting rights.

Annual General Meeting

The Officers and Committee members shall be elected annually at an Annual General Meeting which shall be held after the close of the track season and no later than the month of February.

Officers, Committee and Affiliated Clubs must be given no less than 10 weeks notice of such an Annual General Meeting.

Amendments to the Constitution or Rules can only be made at an Annual General Meeting (AGM) or at an Extraordinary General Meeting (EGM) called for that purpose.

All nominations for Officers and Committee members, all proposals for amendments to the Constitution or Rules or any other item for inclusion on the Agenda must be submitted in writing to the Hon. Secretary by the date given in the notice of the AGM (approximately 6 weeks prior to the AGM). Originators of proposals must attend the AGM to speak for the proposal.

No additional proposals or nominations may be accepted from the floor at the AGM or EGM.

Amendments to the constitution or rules must receive votes in favour from two thirds of those present who are eligible to vote in order to pass.

Defeated motions shall not be presented to the subsequent AGM.

The business of the AGM shall also be to receive the reports of the Secretary, the Fixtures Secretary and of the Treasurer and to adopt the balance sheet and audited accounts.

An Auditor for the year's accounts shall be elected at the AGM.

Extraordinary General Meeting

An EGM must be convened by the Secretary within 6 weeks of receipt of a request in writing from a minimum of 8 affiliated Clubs stating the reason for which the meeting is to be convened. A minimum of 14 days notice of the EGM must be given to all Clubs, Officers and Committee Members.

Voting Rights

Each team in the League and each Vice President, Officer and Committee Member shall have an exclusive entitlement to one vote at an AGM or EGM.

There shall be no proxy votes cast at the AGM or EGM.

At the Annual/Extraordinary General Meeting a quorum shall consist of at least 25 voting members.

Affiliation

The annual affiliation fee shall be £20 per team, falling due on the date of the AGM.

CLUBS WHO HAVE NOT PAID THEIR AFFILIATION FEE SHALL NOT BE ALLOWED TO COMPETE.

All member clubs must be affiliated to their Area Association and have paid their affiliation fee to that body by 1st April in the year of competition.

The Executive Committee shall have power to impose a levy at any time if the expenditure of the League exceeds income. The levy shall not exceed twice the annual fee.

The League shall be affiliated to the SEAA and the Association of British Track & Field Leagues.

Clubs shall retain all income from programmes and admission fees.

Withdrawal

Any team wishing to withdraw from the League shall notify the Secretary, in writing, prior to the AGM.

Winding up of the League

The decision to wind up the Southern Women's Track & Field League may only be taken by a vote at a General Meeting.

In the event of the Southern Women's Track & Field League being wound up, the Officers of the League shall, if possible, consult the donors regarding the future use of the trophies and comply with their wishes. The Officers shall have the power to dispose of any remaining assets and finances, taking action as recommended by an accredited legal advisor.